

## Application for approval of an examination withdrawal due to illness

### Information for the doctor (release from the duty of confidentiality):

According to the case law of the German administrative courts, the existence of examination incapacity is a legal question to be answered by the examination board on the basis of the findings established and made available by the medical expert(s).

Your medical findings of fact are therefore the basis for the examination board's assessment of whether you are incapable of taking the examination. Therefore, please describe the symptoms of the illness and the effects on performance in sufficient detail to enable the examination board to make an assessment without further enquiries.

It is not necessary to state the diagnosis. In individual cases, it may be useful if the symptoms of the illness are described at the same time. However, please only state the diagnosis if your patient expressly agrees to this.

### Information for the student according to the examination regulations

If you are prevented from taking part in an examination due to illness and would like to avoid an assessment of the examination performance with a grade of 5.0 (not sufficient), you must immediately submit a written application to the examination board for approval to withdraw from the examination and a medical certificate containing information on the symptoms of the illness and the resulting reduction in performance (§23 of the Examination Regulations for the Bachelor of Science, B.Sc.O. degree programme or § 28 of the Examination Regulations for the Master of Science, M.Sc.O. degree programme). If both are submitted to the examination board no later than three working days after the examination, this is considered immediate. So-called certificates of incapacity for work ("Arbeitsunfähigkeitsbescheinigung") do not enable the examination board to assess the question of incapacity for examination, which is why approval of the withdrawal is then not possible.

Since the medical findings must relate to the state of health on the day of the examination, a medical certificate can generally only be recognised if the examination by the doctor took place on the day of the examination at the latest.

Examination incapacity can only be determined if you are acutely and temporarily significantly impaired in your performance due to the illness. Illnesses that cannot be expected to be cured in the foreseeable future (permanent illnesses) do not affect the regular performance pattern and cannot lead to a determination of inability to take examinations. For disabled or chronically ill students, reference is made to the possibility of a disadvantage compensation under the prerequisites of § 14 B.Sc.O or M.Sc.O.. Examination anxiety/stress does not entitle the student to withdraw from the examination, as these stresses affect all students in principle and are part of the typical examination process.

***The application form must be submitted electronically to the Examinations Office no later than three working days after the examination: [pruefungsamt@tf.uni-freiburg.de](mailto:pruefungsamt@tf.uni-freiburg.de)***

## Application for approval of an examination withdrawal due to illness

Student ID	
Surname, Name	
E-Mail address (if different from your data in HISinOne)	
<b>Declaration of the student</b> Due to inability to take the examination due to temporary illness, I hereby apply for permission to withdraw from the examination(s):	
<b>Name and number of the exam(s)</b>	<b>Date of the exam(s)</b>
Place, date	Signature student
<b>Declaration of the doctor (to be filled in by doctor)</b> My examination on _____ [date] on the question of the above-mentioned patient's inability to take an examination has revealed the following from a medical point of view:	
Symptoms of illness/ type of reduced performance/ impairment for the examination:	
Duration of the illness [from ... to]	
There is a significant impairment of performance capacity:	<input type="checkbox"/> yes <input type="checkbox"/> no
The impairment is temporary and not permanent:	<input type="checkbox"/> yes <input type="checkbox"/> no
Place, date, practice stamp	Doctor's signature