



## Application for an extension for working period of the Master Thesis

### Explanation for the student:

1. An application for an extension can have various reasons, but usually medical reasons (to be proven with a medical certificate) or technical reasons.
2. The application for an extension can only be made by using this form.
3. **Extension due to illness:** Fill out the form and attach a medical certificate stating the symptoms. An extension is possible for a maximum of 6 weeks.
4. **Extension of technical reasons:** Fill out the form and give detailed reasons (use another sheet if necessary). Evidence may need to be attached. Your first examiner/supervisor must give a brief statement on your application. Without a statement from the first examiner/supervisor, your application cannot be processed and will be rejected. An extension is possible for a maximum of 6 weeks.
5. **Extension of another reason:** Fill out the form and give detailed reasons (use another sheet if necessary). Evidence may need to be attached. An extension is possible for a maximum of 6 weeks.
6. Submit your application to the Examination Office of the Faculty of Engineering or throw it in the mailbox in front of the Examination Office. Your application will be forwarded to the board of examiners.
7. Please note, that the application needs to be submitted latest two weeks prior to your deadline. Applications which reach us later cannot be considered (medical reasons are excluded).

Master's Program: Please note that you can only extend by a maximum of 6 weeks.	<input type="checkbox"/> Computer Science <input type="checkbox"/> Microsystems Engineering <input type="checkbox"/> Embedded Systems Engineering <input type="checkbox"/> Sustainable Systems Engineering
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Student ID-No:	Surname, Name:
Deadline for submission :	E-Mail-address:

Examiner/Supervisor .....  I apply for an extension of ..... weeks.
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