



Study plan for exchange students

Enrollment number in Freiburg:	
Family Name:	
First / Given Name:	
Address in Freiburg:	
Address abroad:	
Address of your home university:	
Sex:	<input type="checkbox"/> male <input type="checkbox"/> female

1. This form is only for the registration to exams at the Faculty of Engineering. It is not possible to register for language courses or courses from other faculties at the University of Freiburg.
2. You can find the exam schedule / exam dates on the website of the Faculty of Engineering.
3. Please fill out this form and submit it to the examination office.
Contact details: Prüfungsamt/Examination Office Technische Fakultät

pruefungsamt@tf.uni-freiburg.de

Tel: (0761) 203-8083

Fax: (0761) 203-8082

4. The examination office will register you for the exams.
5. Please note that you will only get credit points if you have passed the exam.
6. If you have to leave Germany before the scheduled exam dates, it is possible to organize an oral exam with the responsible examiner directly. Please inform the examiner that you are an exchange student and ask him/her for a date.
You have to inform the examination office by email about this date.
7. As soon as the examination office has got all the exam results, they will send the transcript of records to the address of your home university and to your private address, which can sometimes take a while, so please do not worry as you will receive all the documents as soon as possible. For the language courses you will receive extra certificates from the responsible institution.
8. Please fill out this form with your computer or write clearly with a black pen.

